



# Minutes of the Ordinary Meeting of Darrington Parish Council held Thursday 13 February 2025 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT, WF8 3BH

**Present** Cllr J. Cox (JC), Cllr V. Stones (VS), Cllr F. Gray (FG), Cllr T. Hirst (TH), Cllr K. Whalley (KW), Cllr D. Burns, Cllr L. Dale and Mrs J. Jones (JJ).

## **In Attendance**

2 Residents, Cllr B. Mayhew and Cllr J. Craig in attendance.

**Action**

### **1. Apologies**

To note apologies and approve reasons for absence

**NOTED** apologies received from Cllr L. Thompson and P. Batty, and approved reasons thereto.

### **2. Declarations of Interest**

2.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None received.

2.2 To receive, consider and decide upon any applications for dispensation

None received.

### **3. Minutes of Previous Meeting**

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 9 January 2025

**RESOLVED** to approve said minutes as a true and accurate record of the ordinary meeting held on 9 January 2025.

### **4. To receive information on the following ongoing issues**

4.1 To implement the gov.uk domain and website with Active Council

**NOTED** that this was in progress and **RESOLVED** to carry forward to the next meeting.

**JJ**

4.2 To establish a working group to support the provision of website content

**NOTED** that this was in progress and **RESOLVED** to carry forward to the following month's agenda.

**JJ**

- 4.3 To implement the basic email solution with Active Council  
**NOTED** an update in this respect and **RESOLVED** to carry forward to the next meeting. **JJ**
- 4.4 To prepare a Service Level Agreement between First Impressions and the Council and share this with First Impressions  
**NOTED** that the Service Level Agreement has been submitted to First Impressions and that a response is awaited. **RESOLVED** to carry forward to the next meeting. **JJ**
- 4.5 To survey local residents who use or used the footpath running from North Lodge Lane to Stapleton and where possible obtain signed User Statements as evidence, to form part of the Definitive Map Modification Order (DMMO)  
**NOTED** an update in this respect and **RESOLVED** to provide a further update at the next meeting. **DB**
- 4.6 To investigate how many summer hanging baskets the village needs to order each year  
**RESOLVED** that a total of 24 baskets is required for both sides of the village.  
  
**RESOLVED** to instruct First Impressions accordingly. **FG**
- 4.7 To meet with National Highways to discuss the ideas proposed and provide feedback at the next meeting  
**NOTED** feedback in respect of the ideas proposed and **RESOLVED** the following actions:
1. To liaise with the Vicar for approval for the trimming of the tree in the Tithe Barn **VS**
  2. To communicate the type and cost of Christmas village lights that the Council is looking for **VS**
  3. To provide a specification for the dog waste bags **FG**
- 4.8 To discuss flower bed options along the verge of Valley Road with the relevant resident and feedback at the next meeting.  
**RESOLVED** to carry forward to the next meeting. **FG**
- 4.9 To remove the stones from the broker planter at Valley Gardens  
**RESOLVED** that no further action is required.
- 4.10 To add the Walk Safe App to the website, Facebook page and village notice boards  
**RESOLVED** to carry forward to the next meeting. **JJ**

4.11 To submit the approved Precept Demand to Wakefield Council

**NOTED** that approved had been received for a precept of £19,058.29. **RESOLVED** that no further action is required.

4.12 To attend the next public policing meeting and provide feedback at the next meeting

**RESOLVED** to carry forward to the next meeting.

**PB/KW**

4.13 To purchase bulk paper to make available to councillors when printing in bulk for the council

**RESOLVED** that no further action is required.

4.14 To empty the dog waste bins whilst Cllr F. Gray is on holiday

**THANKED** Cllr D. Burns and **RESOLVED** that no further action is required.

## 5. Correspondence

5.1 Update on hanging basket displays in summer 2025

**NOTED** the update and **RESOLVED** that no further action is required.

## 6. Financial Matters

6.1 **NOTED** payments to be approved for February 2025

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
13.02.25	54-2425	TRF	WJP Software	New Computer Software – gov.uk	£1,204.80	£200.80
13.02.25	55-2425	TRF	PontyVA 925	PontyVA 925 Dec Services	£330.00	£0.00
13.02.25	56-2425	TRF	Complete Business Solutions	5 Reams Copy paper 80gm	£22.03	£3.67
					<b>£1,556.83</b>	<b>£204.47</b>

6.2 **NOTED** payments made for January 2025

**£100**

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
09.01.25	48-2425	TRF	PontyVA 925	PontyVA 925 Dec Services	£330.00	£0.00
09.01.25	49-2425	Card 31	JRB Enterprises	10 packs Economy Dog Waste bags	£297.60	£49.60
09.01.25	50-2425	D/D	PWLB	Loan Repayment Street Lights	£1,104.17	£0.00
09.01.25	51-2425	TRF	1 <sup>st</sup> Impressions	19 Christmas trees with lights	£718.40	£119.73
09.01.25	53-2425	Chq 987	Ian Smith	Donation for lawnmower repair £100 - refused	£0.00	£0.00
					<b>£2,450.17</b>	<b>£169.33</b>

**NOTED** income received during January 2025 as follows.

- Donation from Wilsons – Church Farm re Christmas trees - £500.00
- Income from Darrington Golf Club re newsletter advertisement - £100.00

**NOTED** the bank balance at 31 January 2025 as £20,890.87.

**RESOLVED** to settle all February accounts with immediate effect.

6.3 To receive and approve the bank reconciliation and review spend against the budget to 31 March 2025

**RESOLVED** to approve the bank reconciliation to 31 December 2024 and spend against budget to 31 March 2025.

## 7. To consider planning applications received

7.1

CYC Reference	Address/Description	Council Decision
<a href="#">22/01983/NMC</a>	17 Wentworth Park Rise - Single storey side and rear extensions	No objection (7 in support, 0 not in support)
<a href="#">24/01213/NMC</a>	16 Hillcroft Close - Internal conversion to the garage with front facing patio doors	No objection (7 in support, 0 not in support)
<a href="#">24/02179/FUL</a>	Stone Leigh Manor, Manor Park - Proposed demolition of existing detached bungalow and erection of new detached two storey dwellinghouse including balcony to rear	No objection (7 in support, 0 not in support)
<a href="#">25/00150/FUL</a>	19 Beech Crescent - Two storey side and single storey rear extensions. Alterations to existing dormers and re-roofing of dwelling	No objection (7 in support, 0 not in support)

## 8. To receive information on finalised planning applications

8.1

CYC Reference	Address/Description	Wakefield Council Decision
<a href="#">24/02017/TPO</a>	1 Thorntree Close – Fell T1 Turkey Oak	Application Refused
<a href="#">22/01983/NMCO</a>	Delph House, Estcourt Road – Non-material amendment to approved application 22/01983/S7302	Application Approved

## 9. Reports – School, Police, Gardening Club, Village Field, Newsletter

9.1 To receive update from Village Traffic Working Group

**NOTED** no meeting held with Wakefield Council since the previous meeting, however a further meeting is scheduled for the coming weeks.

9.2 To consider school report

**NOTED** the School report received from Cllr L. Dale.

**RESOLVED** to explore funding grants for a school sensory room.

**LD**

9.3 To consider police report

**NOTED** nothing to report for the meeting.

9.4 To consider Gardening Club report

**NOTED** the Gardening Club report from Cllr F. Gray.

9.5 To consider Village Field report

**NOTED** the Village Field report as presented by Cllr K. Whalley and Cllr T. Hirst. **NOTED** further the additional assistance to be provided by Highways England for the Feast & Fayre and the village field.

9.6 To consider newsletter report

**NOTED** that the next newsletter will be distributed during March 2025.

9.7 To consider Church report

**NOTED** the Church report as presented by Cllr V. Stones.

**RESOLVED** to accept the offer by the Vicar to make use of the notice board in the orchard and obtain the key.

**VS**

9.8 To consider YLCA branch meeting report

**NOTED** no report provided at the meeting.

9.9 To note Newsletter-worthy items

**NOTED** no additional items to include in the newsletter.

**10. Governance matters**

10.1 To decide upon any changes to the Statement of Internal Control

**RESOLVED** no changes to be applied to the Statement of Internal Control.

10.2 To decide upon any changes to the Internet Banking Policy

**RESOLVED** no changes to be applied to the Internet Banking Policy.

10.3 To decide upon any change to the Debit Card Policy

**RESOLVED** to remove reference to pre-paid cards from the Debit Card Policy.

**JJ**

10.4 To review and decide upon any changes to the S137 Grants Policy

**RESOLVED** no changes to be applied to the S137 Grants Policy.

10.5 To note the results of the Annual Data Audit

**NOTED** the results of the Annual Data Audit and **RESOLVED** no further action required.

## **11. Matters requested by Councillors**

11.1 To consider and decide upon any action to be taken in respect of the planning decision of Delph House

**RESOLVED** that no further action is required.

11.2 Official lighting switch-on for the Christmas tree outside the Darrington

**RESOLVED** to once again implement an official lighting switch-on for the Christmas tree lights.

11.3 Unofficial dog waste bin in the Orchard

**NOTED** that the unofficial dog waste bin had been removed from the Orchard and that a notice had been put up advising to not place a bin there.

**RESOLVED** that no further action is required.

11.4 Two framed paintings donated to the Parish Council

**NOTED** paintings that have been donated to the Council and **RESOLVED** to obtain approval from the Vicar to put them on the wall in the Reading Rooms.

## **12. Matters for inclusion on the agenda for the next meeting**

12.1 To report on information provided by a resident in respect of the airplane crash (JC)

12.2 To consider and decide upon celebrations for the 80-anniversary of V-Day

## **13. Date of Next Meeting**

It was **RESOLVED** that the next ordinary meeting of Darrington Parish Council will be held on Thursday 13 March 2025 at 7pm at Darrington Reading Rooms.

**Meeting closed at 20h29.**